

Good News Church, Sioux Falls
Building/Property Maintenance Needs List - Effective 06-14-2019

Date Reported	Reported By	Maintenance Need	Resolution	Resolution Date
6/14/19	Mary Morgan	Fellowship Hall - Light cover broken; needs to be replaced		
6/13/19	Tammy Westergaard	LL Women's Bathroom - the lock botton for the door stays in at all times, it doesn't pop out when you pull on door handle		
6/10/19	Tammy Westergaard	Room 9b - the hook holding the upper split door is coming away from the wall. The emergency backpack is behind the door which is making the hook have to pull harder. Could we move the backpack to the right of the door above the lightswitch?		
6/10/2019	Tammy Westergaard	Room 4 - has lights burned out		
6/6/19	Mary Morgan	E Wing Church Entry - Cafe table and chair bases need rust removed and repainted navy blue.		
5/18/19	Mary Morgan	E Wing LL - Paint needs to be touched up after carpet laid.		
5/18/19	Mary Morgan	Exterior - does the volley ball court need work -- ground evened out and grass planted? or are we fine with it?		
5/18/19	Mary Morgan	Exterior - Retention pond drain on Parliment Ave needs to be cleaned out.		
5/3/19	Tammy Westergaard	Shed on West side of church - handle is very loose, need to be able to also lock it	Purchased lock box, will install and repair latch soon-Brandon Bauman	
4/11/19	Mary Morgan	Shed on West side of Church - (Talk to me before you do this) The PVC Sign holders didn't get put away correctly last time they were used. They need to go on the shelf above but need to be kept together.		
3/5/19	Mary Morgan	S Wing Restrooms - liquified glue seeps up between the vinyl planks. Not sure if underneath it got wet from leaking toilet and has just never dried or if there is something that continues to leak.		
11/01/2018	Sue Schuldt	E Wing M12 - southeast corner is a chair that needs cleaning; it has yellow and purple paint/marker type spots	Allie DeJong is cleaning chairs	
1/28/19	Mary Morgan	S Wing Women's Restroom - Fan not running (should run when light is turned on).	Fan was removed but not reinstalled by former mtn person. Jason w/Choice Construction & Electric will install a commercial fan.	
09/24/2018	Mary Morgan	Exterior - storm drain by volleyball court. We scrapped off the grass because it was stopping the runoff from getting to the drain. However, now I am worried about erosion. There is an erosion netting installed but it is starting to come up. Thoughts on this?		
03/28/2018	Mary Morgan	Restrooms w/Tile: clean grout		
03/28/2018	Mary Morgan	26th St Blvd - mostly just weeds/crab grass - can we plant grass?		

11/20/2017	Lars w/Sprinkler Inspection Company - 605.359.2707	North Lawn - Sprinkler inspector said there's a valve in the middle of the yard that needs a padlock. He said that we should buy an "all weather padlock." He also said the key(s) for the lock, should go in the "head box" downstairs.		
11/07/2017	Mary Morgan	Garage - East side needs paint.		
09/13/2017	Mary Morgan	E Wing M10 - Emergency backpack hung in wrong place. Talk to Mary about where to rehang it.		
09/13/2017	Mary Morgan	Office Area Women's Restroom - handicapped stall hook on back of door needs to be replaced.		
05/12/2017	Mary Morgan	E Wing exterior steps need to be re-stained.		
5/25/2016	Kayla Schnider	Church Office - While moving in and re-arranging furniture, much damage to paint occurred. The damage was touched up with the wrong paint color/finish. Need to repaint sections of the walls where damage/touch-ups occurred.		
11/19/2014	Church Mutual Insurance Co.	Inventory Building Contents		
6/12/2015	Nate Kruse	Kitchen - Rotten wood in kitchen by dishwasher. It looks to be moldy.	Mark Uhrich looked at this- discoloration created by steam from the dishwasher there is also damage to the countertop. without removing dishwasher there is little we can do to prevent further damage	
6/6/2019	Mary Morgan	Carpet Glue - we have a very pointy-tipped bottle of glue to use for carpet snags. It doesn't work--probably because the glue is drying out. Can one of you get us a new bottle? If you don't know what it looks like, I think it is in the white bin in the vacuum custodian closet.	Purchased new glue, put in white bin-Brandon Bauman	6/8/19
6/6/19	Mary Morgan	LL Under Steps - Furnace filters (taped together with black tape) need to go to the garbage, please.	Thrown in dumpster-Brandon Bauman	6/8/19
6/5/19	Mary Morgan	E Wing M11 - Hang dry white boards as discussed	Completed by Scott Schnider	6/8/2019
6/5/19	Mary Morgan	Tyler Van Voorst's Office - hang dry white board as discussed	Completed by Scott Schnider	6/8/2019
6/5/19	Kayla Schnider	Church Entry - The left side of the connection wall sheet metal needs to be glued down again. It is pretty loose!	Reattached metal-Brandon Bauman	6/8/19
5/24/19	Mary Morgan	Exterior - West side AC units need to be cleaned around the exterior (pavers put behind or in the garage)	Matt Moen cleaned around air conditioning units and also moved the old air conditioner behind the garage	6/3/19
5/18/19	Mary Morgan	Exterior - Bushes around front of worship center need to be pruned/trimmed (lots of dead). also, it looks like there's volunteer trees growing at the NE corner of the building near the play ground.	Matt Moen cleaned up the bushes near the worship center	6/3/19
5/18/19	Mary Morgan	E Wing LL - N restroom lights burned out.	Replaced 2 light bulbs-Brandon Bauman	5/17/19

5/18/19	Megan Van Voorst	Room 9b - West wall vent near the split door is lose and needs reattached to the wall.	Reattached return vent to wall-Brandon Bauman	5/17/19
5/18/19	Megan Van Voorst	Room 9b - Split door latch to the wall is nearly pulled out of the wall. It might need replaced.	Reworked door jam and replaced door striker.-Brandon Bauman	5/17/19
5/3/19	Tammy Westergaard	Room C - cupboard in the southwest corner of room came off of wall. Needs to be reattached. Cupboard is in supply room by Children's Center office - behind door on top of white shelf	Matt Moen reattached to the wall and other cabinets	6/3/19