

**Good News Church, Sioux Falls**  
**Building/Property Maintenance Needs List - Effective 9/5/2019**

<b>Date Reported</b>	<b>Reported By</b>	<b>Maintenance Need</b>	<b>Resolution</b>	<b>Resolution Date</b>
9/5/2019	Kayla Schnider	Office Entry Area - Re-Hang Information Racks		
9/5/2019	Mary Morgan	Volley Ball Court Area - grass needs to be planted and watered daily		
9/5/2019	Kayla Schnider	Exterior Mail Box - crossbar is loose		
9/5/2019	Scott Schnider	S Wing Women's Restroom - water always under flooring, think perhaps the toilet is cracked and needs to be replaced.		
9/5/2019	Mary Morgan	Exterior NE Corner of the church just outside of play area - all the mulberry bushes need to be removed and sprayed to kill the roots.		
8/29/2019	Sue Schuldt	Install computer keyboard tray under volunteer desk		
8/29/2019	Tammy Westergaard	Exterior Playground - Fence surrounding air conditioners on north wall has 2 fence pieces off - one for sure is inside the fence		
8/26/2019	Mary Morgan	E Wing UL - Cafe Table Chair seats need to be recovered.		
8/26/2019	Mary Morgan	E Wing UL - 2 more Cafe table chair bases need rust removed and spray painted same blue as the rest.		
8/24/2019	Scott Schnider	Exterior Electronic Sign - Need to add rock to landscaping around sign		
8/24/2019	Scott Schnider	Exterior Electronic Sign - Piece is hanging out from underneath the sign.	Mary Morgan contacted the sign company asking for direction.	
8/19/2019	Tammy Westergaard	E Wing - LL Kitchenette Soap Dispenser - either the soap cartridges don't fit right or the dispenser is broken		
8/14/2019	Kayla Schnider	E Wing - UL Fire door (doors as you enter the E Wing) don't close.		
8/13/2019	Mary Morgan	E Wing UL W Restroom - light bulb needs to be changed.		
8/1/2019	Scott Schnider	Exterior W Wall near play area siding is cracked.		
8/1/2019	Bret Wynja	Exterior N Side - behind AC units pull out rock add dirt to build up and put rock back.		
8/1/2019	Mary Morgan	Exterior W Side - back of GNCC sign needs to be scraped and painted white.		
7/15/2019	Tammy Westergaard	Room 9b - the wheel on the changing table came off, wheel is in Tammy's office		
7/15/2019	Tammy Westergaard	E Wing LL - Boy's Bathroom Sink is loose from the wall. Not bad but wouldn't take much for it come off completely.		
7/3/2019	Mary Morgan	<b>URGENT</b> - Filter on the wall in the worship center needs to be changed. Extra filter roll in pop room.		
7/3/2019	Allie De Jong & Peggy Almond	<b>URGENT</b> - E Wing ML W restroom - sink doesn't drain.	Mary Morgan will call drain service company.	
7/3/2019	Mary Morgan	Fellowship Hall and Classrooms - children's chair legs need to be checked for missing feet (we have a box of extra feet in mtn room--may need to order more).		

6/17/2019	Mary Morgan	S Wing - East Hallway carpet (middle of hallway) carpet is starting to come apart at a seam. Please clip and reglue (equipment is in white drawer tote in janitorial closet near playground door).		
6/14/2019	Mary Morgan	Fellowship Hall - Light cover broken; needs to be replaced		
6/10/2019	Tammy Westergaard	Room 9b - the hook holding the upper split door is coming away from the wall. The emergency backpack is behind the door which is making the hook have to pull harder. Could we move the backpack to the right of the door above the lightswitch?		
5/3/2019	Tammy Westergaard	Shed on West side of church - handle is very loose, need to be able to also lock it		
11/1/2018	Sue Schuldt	E Wing Closet - Need someone to reupolster worship center chairs in closet at end of W Wing hall. Fabric in that closet as well.		
9/24/2018	Mary Morgan	Exterior - storm drain by volleyball court. Large rocks need to be installed between drain and parking lot to prevent erosion.		
3/28/2018	Mary Morgan	Restrooms w/Tile: clean grout		
3/28/2018	Mary Morgan	26th St Blvd - mostly just weeds/crab grass - can we plant grass?	Scott to look at options	
9/13/2017	Mary Morgan	E Wing M10 - Emergency backpack not hung. Talk to Mary about where to rehang it.		
9/13/2017	Mary Morgan	Office Area Women's Restroom - handicapped stall hook on back of door needs to be replaced.	Need special tool. Ask Frisbees?	
5/12/2017	Mary Morgan	<b>URGENT</b> - E Wing exterior steps need to be re-stained.		
6/12/2015	Nate Kruse	Kitchen - Rotten wood in kitchen by dishwasher. It looks to be moldy.	Mark Uhrich looked at this- discoloration created by steam from the dishwasher there is also damage to the countertop. without removing dishwasher there is little we can do to prevent further damage	
5/25/2016	Kayla Schnider	Church Office - While moving in and re-arranging furniture, much damage to paint occurred. The damage was touched up with the wrong paint color/finish. Need to repaint sections of the walls where damage/touch-ups occurred.	Repainted	7/23/2019
11/7/2017	Mary Morgan	<b>URGENT</b> - Garage - needs rotted siding replaced and then all needs to be repainted.	Done by volunteers on work day. Scott Schnider working on caulking and painting.	8/24/2019
3/5/2019	Mary Morgan	S Wing Restrooms - liquified glue seeps up between the vinyl planks. Not sure if underneath it got wet from leaking toilet and has just never dried or if there is something that continues to leak.	Mary Morgan asked Frisbees what to do about it. they seemed to think the wax ring needed to be replaced--which they did.	8/26/19
5/18/2019	Mary Morgan	E Wing LL - Most of the walls need another coat of paint - can use same color so wouldn't take much to paint.	Done by Deb Thalhuber	8/24/19
5/18/2019	Mary Morgan	Exterior - does the volley ball court needs work -- ground evened out and grass planted.	Done by Cory Wellnitz & Scott Schnider on Work Day	8/24/19

6/6/2019	Mary Morgan	E Wing Church Entry - Cafe table and chair bases need rust removed and repainted navy blue.	Done by Nate Kruse.	08/24/2019
7/3/2019	Mary Morgan	Shed West Side of Church - floor needs to be patched by the door.	Done by Mike Dieltz	8/22/19
6/18/2019	Mary Morgan	Exterior Electronic Sign - Need to clean and paint the posts, install Kortan memorial stone, Melissa Nofziger will add plants.	Done by work day volunteers	8/24/19
7/3/2019	Mary Morgan	<b>URGENT</b> - Furnace Filters Changed (pls date them) (See Monthly Mtn List)	Brandon Bauman replaced furnace filters	8/21/2019
8/1/2019	Mary Morgan	Exterior Playground - weeds in wood chip area need to be sprayed with Round Up\	Done by volunteers on work day	8/24/19
8/24/2019	Elders	Exterior bushes - needs to be trimmed down	Done by volunteers on work day	08/24/2019
8/24/2019	Tyler Van Voorst	West Driveway Fence Line - Needs volunteer trees and weeds removed.	Done by volunteers on work day	8/24/2019
8/24/2019	Mary Morgan	Trees on S of Parking Lot - branches coming up from bases of trees need to be removed	Done by volunteers on work day	8/24/2019
8/24/2019	Mary Morgan	Tree by garbage cans - large dead branch needs to be removed.	Done by volunteers on work day	8/24/2019
8/24/2019	Kevin Schneider	Lawn Mowed and Bagged	Done by Brenda Boyd & Pastor Kevin Schneider	8/24/2019
8/24/2019	Kevin Schneider	Sidewalks Need to be edged.	Done by Pastor Kevin Schneider	08/24/2019
8/24/2019	Mary Morgan	Behind garage & garbage - weeds and garbage needs to be cleaned up.	Done by volunteers on work day	8/24/2019
8/24/2019	Bret Wynja	Exterior N Side - faucet leaks, needs to be replaced	Mary Morgan called Frisbees who did the repair.	8/29/2019
8/24/2019	Mary Morgan	Exterior Playground - weeds pulled and large patches sprayed w/Round-Up. Also pulled up some of the landscaping.	Done by volunteers on work day	8/24/2019
8/24/2019	Mary Morgan	Exterior S Side of parking lot - parking stops put back into place.	Done by volunteers on work day	08/24/2019
8/5/2019	Sue Schuldt	Church office - clock needs to be rehung on the W wall as well as the 2 hooks on the wall behind the partition behind Sue's desk	Done by Mary Morgan and Scott Schnider	9/5/2019
9/4/2019	Mary Morgan	Worship Center Carpet Tiles - stained tiles replaced in aisle and in front of stage	Done by Scott Schnider	09/04/2019