

Good News Church, Sioux Falls
Building/Property Maintenance Needs List - Effective 10/11/2019

Date Reported	Reported By	Maintenance Need	Resolution	Resolution Date
10/10/19	Sue Schuldt	Garage - Please re-program garage lock box code back to GNC phone # of 6718 so easier for people to recall.		
10/07/19	Vickie Audunsson	E Wing LL - Cove Base coming away from the wall by the exterior door.		
10/03/19	Sue Schuldt	Church Main Entry - Door stop of the 2nd set of doors from the main entrance broken off. Door stop parts in church office.		
10/2/2019	Sue Schuldt	Kitchen - Large kitchen sink on the east wall next to the microwave - the handle comes off when manipulating the handle for cold or hot water.		
9/26/2019	Mary Morgan	E Wing UL Kitchenette - Laminate broken off of the endcap--needs to be reglued. Piece is taped to the inside door of the upper cupboards above the sink.		
9/25/2019	Mary Morgan	E Wing LL - first restroom, light above sink is out.		
9/11/2019	Mary Morgan	E Wing Lower Level 10 & 11 - please make sure all the large furniture has sliders Gorilla glued to the bases.		
9/5/2019	Kayla Schnider	Exterior Mail Box - crossbar is loose		
9/5/2019	Mary Morgan	Exterior NE Corner of the church just outside of play area - all the mulberry bushes need to be removed and sprayed to kill the roots.		
8/29/2019	Sue Schuldt	Install computer keyboard tray under volunteer desk	Unable to complete as Tray is missing pieces. -- We don't know where they are--Tyler said he put everything on the tray when he uninstalled it.	
8/29/2019	Tammy Westergaard	Exterior Playground - Fence surrounding air conditioners on north wall has 2 fence pieces off - one for sure is inside the fence		
8/26/2019	Mary Morgan	E Wing UL - Cafe Table Chair seats need to be recovered.		
8/26/2019	Mary Morgan	E Wing UL - 2 more Cafe table chair bases need rust removed and spray painted same blue as the rest.		
8/24/2019	Scott Schnider	Exterior Electronic Sign - Piece is hanging out from underneath the sign.	Mary Morgan contacted the sign company asking for direction.	
8/14/2019	Kayla Schnider	E Wing - UL Fire door (doors as you enter the E Wing) don't close. This is due to carpet install, will need to review how to lower vent.		
8/1/2019	Scott Schnider	Exterior W Wall near play area siding is cracked.		
8/1/2019	Mary Morgan	Exterior W Side - back of GNCC sign needs to be scraped and painted white.		
7/15/2019	Tammy Westergaard	Room 9b - the wheel on the changing table came off, wheel is in Tammy's office		
7/15/2019	Tammy Westergaard	E Wing LL - Boy's Bathroom Sink is loose from the wall. Not bad but wouldn't take much for it come off completely.		

7/3/2019	Allie De Jong & Peggy Almond	URGENT - E Wing ML W restroom - sink doesn't drain.	Mary Morgan will call drain service company.	
7/3/2019	Mary Morgan	Fellowship Hall and Classrooms - children's chair legs need to be checked for missing feet (we have a box of extra feet in mtn room--may need to order more).		
5/3/2019	Tammy Westergaard	Shed on West side of church - handle is very loose, need to be able to also lock it		
11/1/2018	Sue Schuldt	E Wing Closet - Need someone to reupolster worship center chairs in closet at end of W Wing hall.Fabric in that closet as well.		
9/24/2018	Mary Morgan	Exterior - storm drain by volleyball court. More large rocks need to be installed between drain and parking lot to prevent erosion.		
3/28/2018	Mary Morgan	Restrooms w/Tile: clean grout		
3/28/2018	Mary Morgan	26th St Blvd - mostly just weeds/crab grass - can we plant grass?	Scott to look at options	
9/13/2017	Mary Morgan	E Wing M10 - Emergency backpack not hung. Talk to Mary about where to rehang it.		
6/12/2015	Nate Kruse	Kitchen - Rotten wood in kitchen by dishwasher. It looks to be moldy.	Mark Uhrich looked at this- discoloration created by steam from the dishwasher there is also damage to the countertop. without removing dishwasher there is little we can do to prevent further damage	
10/10/19	Mary Morgan	Office Area Restroom - handicapped toilet doesn't work.	Fixed by Moose Bros. construction	10/11/2019
9/26/2019	Mary Morgan	Office Area Restroom - Stall Door doesn't lock	Fixed by Moose Bros. Construction	10/11/2019
9/18/2019	Megan Van Voorst	Nursery- the outlet popped and sparked while a fan and a hot glue gun were plugged in to it. The teachers in that room are concerned for safety and dont want to use it until it is looked at. If possible, would someone be able to look at it and make sure it is safe to use? There is a note on the wall covering it right now. It is to the left of the door with a window in it.	Fixed by Choice Construction & Electric	10/4/2019
9/11/2019	Sheila Mulder	E Wing Lower Level L10 - they need EASILY and safely move the brown walls during Sunday school. Please Gorilla glue long sliders along the bottom bases.	done by Deb Thalhuber	9/14/2019
9/5/2019	Mary Morgan	Volley Ball Court Area - grass needs to be planted and watered daily	Planted grass 9/12/19	9/12/2019
9/5/2019	Scott Schnider	S Wing Women's Restroom - water always under flooring, think perhaps the toilet is cracked and needs to be replaced.	Frisbees replaced wax ring on toilet.	9/12/2019
9/5/2019	Kayla Schnider	Office Entry Area - Re-Hang Information Racks	done by Scott Schnider	10/4/2019
8/1/2019	Bret Wynja	Exterior N Side - behind AC units pull out rock add dirt to build up and put rock back.	Done by Moose Bros. Construction	10/1/2019
9/13/2017	Mary Morgan	Office Area Women's Restroom - handicapped stall hook on back of door needs to be replaced.	Mary Morgan purchased tool. Fixed by Moose Bros. Construction.	10/11/2019
5/12/2017	Mary Morgan	E Wing exterior steps need to be re-stained.	done by Scott Schnider	9/1/2019